

[Insert name and address of relevant licensing authority and its reference number (optional)]

Chief Environmental
Health Office
15 AUG 2012
South Cambridgeshire
District CouncilApplication to vary a club premises certificate to be granted
under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

WHITTLESFORD SOCIAL CLUB applies for a club premises certificate under
(Insert name of club)

section 84 of the Licensing Act 2003 for the premises named in Part 1 below

Club premises certificate number

38

Part 1 – Club premises details

Name of club WHITTLESFORD SOCIAL CLUB	
Postal address of premises, if any, or if none Ordnance Survey map reference or description 14 HIGH STREET WHITTLESFORD CAMBS.	
Post Town CAMBRIDGE	Postcode CB22 4LT
Telephone number (if any) 01223 532231	
E-mail address (optional) —	

Name of person performing duties of a secretary to the club LINDA ANN FOX	
Address of person performing duties of a secretary to the club 170 DUXFORD ROAD WHITTLESFORD CAMBS.	
Post Town CAMBRIDGE	Postcode CB22 4NT
Daytime contact telephone number (if any) 01223 596045 (WORK)	
E-mail address (optional) Linda.fox7@btinternet.com	

Received 17/8/12

Part 2 – Applicant details

Daytime contact telephone number (if any)

01223 596045 (work)

E-mail address
(optional)

linda.fox7@btinternet.com

Current postal
Address if
different from
premises address

Post Town

Postcode

Part 3 - Variation

Do you want the proposed variation to have effect as soon as possible?

Please tick Yyes



If not do you want the variation to take effect from

Day	Month	Year

If the club's proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

Extension of opening hours for
sale of alcohol and regulated
entertainment.
Extend premises area for licensable
activities.

Part 4 – Club Operating Schedule

Please complete those parts of the Club Operating Schedule which would be subject to change if this application to vary is successful.

What qualifying club activities do you intend to conduct on the club premises which will be affected by your application

Please tick Y yes

Provision of regulated entertainment:

- | | |
|--|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainments (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

Provision of entertainment facilities for:

- | | |
|--|-------------------------------------|
| i) making music (if ticking yes, fill in box I) | <input checked="" type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J) | <input checked="" type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K) | <input checked="" type="checkbox"/> |

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
(if ticking yes, fill in box L) ☒

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place
(if ticking yes, fill in box L) ☒

In all cases complete boxes M, N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3).	Both	
Tue					
Wed					
Thur			State any seasonal variations for performing plays (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list (please read guidance note 5)		
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)	Both	
Tue					
Wed					
Thur			State any seasonal variations for the exhibition of film (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list (please read guidance note 5)		
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details here</u> (please read guidance note 3).
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Tue			
Wed			
Thur			<u>Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [Y]</u> (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			<u>Please give further details here</u> (please read guidance note 3)	Both	
Tue					
Wed					
Thur			<u>State any seasonal variations for boxing and wrestling entertainment</u> (please read guidance note 4)		
Fri					
Sat					
Sun					
			<u>Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left, please list</u> (please read guidance note 5)		

E

Live music			Will the performance of live music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Standard days and timings (please read guidance note 6)				Outdoors	<input type="checkbox"/>
Day	Start	Finish	Both	<input checked="" type="checkbox"/>	
Mon	19.30	23.30	Please give further details here (please read guidance note 3)		
Tue					
Wed	10.00	23.30	State any seasonal variations for the performance of live music (please read guidance note 4) Christmas Eve 1.00am.		
Thur					
Fri	10.00	23.30	Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please read guidance note 5)		
Sat	10.00	23.30			
Sun	10.00	22.30			

F

Recorded music			Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Standard days and timings (please read guidance note 6)				Outdoors	<input type="checkbox"/>
Day	Start	Finish	Both	<input checked="" type="checkbox"/>	
Mon	19.30	23.30	Please give further details here (please read guidance note 3)		
Tue					
Wed	10.00	23.30	State any seasonal variations for playing recorded music (please read guidance note 4) Christmas Eve 1.00am.		
Thur					
Fri	10.00	23.30	Non-standard timings. Where the club intends to use the premises for the playing of recorded music at different times from those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun		22.30			

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)	Both	
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur					
Fri			Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment that the club will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [Y](please read guidance note 2)	Indoors	
Mon	19.30	23.30		Outdoors	
Tue	11	11		Both	<input checked="" type="checkbox"/>
Wed	10.00	23.30	Please give further details here (please read guidance note 3)		
Thur	11	11			
Fri	11	11	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		

Sat	10:00	23:30	Non-standard timings. Where the club intends to use the premises for entertainment of a similar description to that falling within (e), (f) or (g), at different times from those listed in the column on the left, please list (please read guidance note 5)
Sun	10:00	22:30	

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the type of facilities for making music that the club will be providing	
Will the facilities for making music be indoors or outdoors or both – please tick [Y] (please read guidance note 2)			Indoors	
			Outdoors	
			Both	
Day	Start	Finish	Please give further details here (please read guidance note 3)	
Mon				
Tue				
Wed				
Thur			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)	
Fri			Non-standard timings. Where the club intends to use the premises for the provision of facilities for making music at different times from those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun				

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Please give a description of the type of facilities for dancing that the club will be providing	
Will the facilities for dancing be indoors or outdoors or both – please tick [Y] (please read guidance note 2)			Indoors	<input checked="" type="checkbox"/>
			Outdoors	
			Both	
Day	Start	Finish	Please give further details here (please read guidance note 3)	
Mon	10:00	23:30		
Tue	10:00	23:30		

Wed	10:00	23:30	<u>State any seasonal variations for the provision of dancing facilities</u> (please read guidance note 4)
Thur	10:00	23:30	
Fri	10:00	23:30	<u>Non-standard timings. Where the club intends to use the premises for the provision of dancing facilities at different times from those listed in the column on the left, please list</u> (please read guidance note 5)
Sat	10:00	23:30	
Sun	10:00	22:30	

K

Provision of facilities for entertainment of a similar description to that falling within (i) or (j) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility the club will be providing</u>	
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick [Y]</u> (please read guidance note 2)	Indoor
Mon	10:00	23:30		Outdoor
Tue	11	0	<u>Please give further details here</u> (please read guidance note 3)	Both <input checked="" type="checkbox"/>
Wed	0	0		
Thur	0	0		
Fri	0	0	<u>State any seasonal variations for the provision of entertainment facilities of a similar description to that falling within (i) or (j)</u> (please read guidance note 4)	
Sat	0	0	<u>Non-standard timings. Where the club intends to use the premises for the provision of facilities of this entertainment facilities at different times from those listed in the column on the left, please list</u> (please read guidance note 5)	
Sun	0	0		

L

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box Y) (please read guidance note 7)	On the premises	
Day	Start	Finish		Off the premises	
Mon	10:00	12:30			
		23			
Tue	10:00	23:30			
Wed	"	"			
Thur	"	"			
Fri	"	"			
Sat	"	"			
Sun	10:00	22:30			

Both ☒

State any seasonal variations (please read guidance note 4)

Christmas Eve
1:00am.

Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 5)

M

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon	10:00	12:00	
Tue	"	"	
Wed	"	"	
Thur	"	"	
Fri	"	"	
Sat	"	"	

Christmas Eve
01:30am.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, please list. (please read guidance note 5)

Sun	10:00	23:00	
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N

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 8)

NONE

O

Please identify those conditions currently imposed on the certificate which you believe could be removed as a consequence of the proposed variation you are seeking

NONE

I have enclosed the club premises certificate Please tick ✓ yes
☒ ☐

I have enclosed the relevant part of the club premises certificate ☐

If you have not ticked one of these boxes please fill in reasons for not including the certificate, or part of it below

Reasons why the club has failed to enclose the club premises certificate or relevant part of it

P

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

ACCESS TO THE CLUB IS RESTRICTED TO MEMBERS AND THEIR GUESTS. ANY GUEST IS THE RESPONSIBILITY OF THE MEMBER WHO SIGNS THEM IN. MEMBERSHIP IS LIMITED TO ENSURE PUBLIC SAFETY. NOTICES REMIND MEMBERS OF THE EXISTENCE OF NEIGHBOURS AND THEIR RIGHT TO ENJOY PEACE AND QUIET. ACCESS TO CHILDREN IS LIMITED AND DEPENDANT ON PARENTAL CONTROL.

b) The prevention of crime and disorder

CONSUMPTION OF ALCOHOL IS RESTRICTED TO THE CLUB PREMISES (INSIDE AND OUT) AND BAR AREA. MAXIMUM OCCUPANCY IS RESTRICTED TO 150 PERSONS. NOTICES RESTRICTING ADMITTANCE WILL BE DISPLAYED AT ENTRANCES.

c) Public safety

BEING A MEMBERS ONLY CLUB, MEMBERS ARE FAMILIAR WITH THE PREMISES, ITS EXITS, FIRE EXTINGUISHERS POSITIONS ETC. NUMBERS ARE DELIBERATELY RESTRICTED. EMERGENCY SIGNAGE POSITIONED AS REQUIRED.

d) The prevention of public nuisance

DOORS AND WINDOWS WILL BE KEPT CLOSED EXCEPT FOR INGRESS AND EGRESS SO AS TO REDUCE NOISE NUISANCE FROM PREMISES. DOORS FITTED WITH CLOSURES. NO OUTSIDE DRINKING AFTER 21.00 HOURS. NOTICES DISPLAYED AT APPROPRIATE POINTS REQUIRING PATRONS TO RESPECT NEIGHBOURS AND TO LEAVE THE PREMISES QUIETLY.

e) The protection of children from harm

CHILDREN HAVE RESTRICTED ACCESS AND MUST BE SUPERVISED BY A PARENT AT ALL TIMES. NO LOUD BOISTEROUS, PHYSICAL ACTIVITY (RUNNING AND JUMPING) WILL BE PERMITTED IN ANY AREA WHERE COLLISION WITH FURNITURE COULD OCCUR.

Please tick ✓ yes

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities
- I understand that I must now advertise my application
- I have enclosed the club premises certificate or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

✓
✓
✓
✓
✓

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 10)

I (Insert full name) WHITLESFORD SOCIAL CLUB make this application on behalf of the club and have authority to bind the club

Signature..... L.A. Fox
Date..... 6.8.12
Capacity..... SECRETARY

Address for correspondence associated with this application (please read guidance note 11)	
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail your e-mail address (optional)	